

SEAS School Board Minutes--*approved*
Sept. 20, 2010
SEAS Music Room

- I. Call to Order
 - A. 6:35 PM by Tom Allen
 - B. Members present: Jim Bailey, Mark Menghini, James Estes, Kellie Thomson, Fr. Tom Lilly, Dawn Brower, Caroline Bradshaw, Tom Allen, Mike Rzeszut, Stacia Gillam, David Whitaker, Tom Coomer
 - C. Members Absent: Kevin Pendergast
 - D. Guests: Sr. Ann Fallon, Sr. Patricia Magee

- II. Opening Prayer: Sr. Ann

- III. Public Comments
 - A. Sr. Patricia McGee has been hired by the Archdiocese Superintendent's Office to manage a Religion Assessment in Catholic schools, grades 5,8,9,11,12
 - B. Personal introduction of new board member, Tom Coomer

- IV. Review and Approval
 - A. Aug. 9, 2010, meeting minutes—approved
 - B. Sept. 20, 2010, meeting agenda—approved

- V. Principal Comments
 - A. Curriculum Committee reviewing Math K-6 curriculum
 - 1. Looking to completely coordinate curriculum throughout all grades
 - 2. Teachers looking at different companies' books
 - 3. Looking at pricing: estimating cost at \$30-35,000 (could be over two years, if needed)
 - 4. Math Curriculum funding may be added as a Live Auction item
 - 5. Sample books should be at school within the week

 - B. PACE and RAVEN Meetings
 - 1. Looking at the on-line partnership opportunities with SEAS
 - 2. Teachers are NOT in favor of adding on-line curriculum from PACE or RAVEN to school: unanimous among all teachers

 - C. Current SEAS school enrollment: 156 students; 19 students in kindergarten

- VI. Superintendent Comments
 - A. Last weekend, did a special collection in all parishes without schools to financially support Catholic schools/scholarships in Archdiocese. Will do once each year in September.

- B. America Magazine
 - 1. Article: "Why Do We Need Catholic Schools ..."; Sr. Ann trying to get printing permission to copy for those interested.
- C. Auction
 - 1. The former ArchBishop Table has become the Archdiocesan Table; 4 seats for Catholic Schools office, 4 seats for auction chair.
- D. Religion Assessment Program: Sr. Pat
 - 1. Assessment to determine how religious curriculum in Catholic schools are working
 - 2. Test based on National Catholic Education Association
 - a. Doing presentation of test to SEAS school teachers tomorrow
 - b. Showing importance of integration of faith in schools
 - 3. After testing, will share results and set goals
 - 4. Ideas for introducing a standardized curriculum
 - 5. Testing to be done by Oct. 15/ results by January
 - 6. Archdiocese School office paying for testing
 - 7. Planned testing every three years
- E. Leadership Summit for Catholic School Boards: Oct. 2, Our Lady of Guadalupe

VII. SEAS School Board Bylaws Revisions

Motion to Approve ... vote ... board unanimously approved amended SEAS School Board Bylaws, 7:15 p.m., Sept. 20, 2010 (to be amended as necessary)

VIII. Discussion

A. PVO

- 1. PVO board is in place; first PVO meeting was well-attended
- 2. Making website updates
- 3. Most committees have chairpeople
- 4. Halloween Carnival: Friday, Oct. 29, 2010

B. Committee Updates

- 1. Development/Marketing/Public Relations (DMPR)
 - a. Completed and distributed new Student/Parent Handbook
 - b. Currently printing new school recruitment brochure
 - c. Currently printing glossy folders to hold school materials for prospective parents
 - d. Student Recruitment Plan
 - i. Registration tables after church: January/April
 - ii. Posting school brochures around town: Real Estate Offices, Doctors' offices, other parishes
 - e. Working on school report card: testing/satisfaction

- f. Considering survey for existing parents/ just graduated parents
- g. Next committee meeting: Oct. 11
- h. Preparing for student recruitment push during January Catholic Schools Week

2. Facilities

- a. Completed parish/school Town Hall Meetings
- b. As a result of meetings, the Parish/School Steering Committee met with architect Bruce Williams and gave the go ahead for moving forward with the conceptual design to 35%
- c. Also taking plans to Pastoral Council on Oct. 4, 5:30 p.m.

3. Strategic Planning

- a. Updated and distributed current plan
- b. Moving on to 2010-2013 plan
- c. Committee Chairs need to begin looking at what committees wish to accomplish this year with timeline and goals and objectives: looking forward one to three years
- d. Updated plan should be done by end of 2010-2011 school year

4. Finance

- a. Current SEAS school student enrollment: 156/ budgeted 150 students
- b. Income currently below budget due to extra financial aid
- c. Extra expense of \$3,800 for computers/technology
- d. Optimism within budgeting
- e. Adjusting budget format/summary to make more clear
- f. Consider budget currently at “no change”

5. Curriculum

- a. Reviewing Math Curriculum
- b. Meeting Oct. 4, 9 a.m.
- c. Accreditation reports will be given throughout process by Kellie Thomson or Stacia Gillam

6. Board Development

Leadership Conference, Oct. 2, Our Lady of Guadalupe, 9 a.m. to 3 p.m.

C. Board Comments

- 1. Committee chairpeople need to send list of members to Tom Allen
- 2. Committee meeting dates should be publicized

3. School Sports Update
--Board consensus that SEAS school students will join Lumen Christi teams when more team members are needed to fill teams. SEAS school will not have its own sports program.

D. Annual Fund

1. \$6,150 raised in SEAS parish second collection, plus \$2,000 from un-named donor
2. Currently at \$23,700+; would like to reach \$30,000 to meet annual budget

IX. Closing Prayer

X. Adjournment: 8:40 p.m.

Next board meeting: Monday, Oct. 18, 6:30 p.m.