

**SEAS School Board Minutes--*approved***  
**March 22, 2010**  
**SEAS Music Room**

- I. Call to Order
  - A. 6:31 PM by Eric Campbell
  - B. Members present: Steve Siebs, Caroline Bradshaw, Jim Bailey, Mark Menghini, James Estes, Kevin Pendergast, Kellie Thomson, Pat Foley, Tom Allen, Fr. Tom Lilly, Terese Coomer
  - C. Members Absent: none
  - D. Guests: Effie Calderola, Sr. Ann Fallon, Nora Ortiz-Frederick
  
- II. Opening Prayer: Sr. Ann Fallon
- III. Board President Opening Statement: None
- IV. Public Comments: None
  
- V. Review and Approval
  - A. March 22, 2010, meeting agenda--approved
  - B. February 8, 2010 meeting minutes—approved
  
- VI. Principal Comments
  - A. Visited two very impressive Catholic schools in Washington state during Spring Break; one was K-6 (160 students) and one was preK-8 (460 students); full enrollments
  - B. Looking at Blue Ribbon Recognition for SEAS, which will help guide the school academically
  - C. Looking at Baccalaureate Program K-12, will follow up with Lumen Christi
  - D. Currently some enrollment concerns: for 2010/11 school year—Kindergarten, 11 students enrolled; some families in school are leaving the state; no student losses based on dissatisfaction with the school—simply life events; none moving to public or private schools in Anchorage.
  - E. Mr. Bailey on accreditation review committee for Monroe Catholic in Fairbanks and Gateway; SEAS will begin renewing accreditation process in Fall 2010.
  - F. Federal grant pulled for PACE/STRIVE tutoring program; SEAS students participated in dyslexia tutorial part of program; affecting SEAS and Holy Rosary students. Mr. Bailey working with parents and Craig School District and Sr. Ann Fallon's office to try to reinstitute grant to benefit SEAS students.
  
- VII. Superintendent Comments
  - A. Leadership Summit scheduled: Saturday, Oct. 2, 2010, time TBA
  - B. Working with principals to set up annual faculty workshop date

VIII. Action Items

A. **New carpet installation and computer lab update** discussion open to the board for comment. After discussion of financials, a formal vote was taken:

a. **MOTION: Pat Foley moved that the board approve \$5,000 for carpet installation to include the library and computer room during the 2009/2010 budget year.**

**Seconded by Tom Allen.**

**UNANIMOUSLY APPROVED by full board.**

b. **MOTION: Pat Foley moved that the board approve spending \$11,875 already allocated to update computer lab and supplement by up to \$14,000 for a total spending of \$26,000 for updating the computer lab during the 2009/2010 budget year.**

**Seconded by Kevin Pendergast.**

**UNANIMOUSLY APPROVED by full board.**

IX. Discussion Items

A. PVO

1. April 10, Spaghetti Dinner social event with school and parish
2. April 15, Staff Appreciation Dinner
3. Discussion to possibly set up SEAS School table at all Anchorage parishes during an upcoming weekend to promote the school.
4. Pat Foley will talk with Trish Baker about asking students from different parishes to give a one-minute pitch for the school at weekend masses.
5. A "bulletin blurb" concerning SEAS School enrollment is also expected in all Anchorage Catholic parish bulletins.

X. Committee Reports

A. Development/Marketing/PR (Annual Fund)

1. Pat Foley made personal calls to Annual Fund donors
2. Working on promotion of SEAS School in all Anchorage parishes.

B. Facilities Committee

1. Had meeting concerning preschool (pre-K); seen as feeder to SEAS School; NOT a daycare.
2. School Conceptual Committee will guide architect (Bruce) through design process.
3. Promoting school as an Education Center for parish.

4. 50% design expected by Fall 2010.
5. Design plans will be shown to full parish, then follow with feasibility study for Capital Campaign.

C. Strategic Planning Committee

1. Input needed from Development Committee

D. Finance Committee

1. Discussion about possibility of increasing “Student Fees” in budget.
2. Need to set “fees” when set tuition.
3. Steve will contact room parents for a consensus on room fees charged to parents this year and describe what those fees include. (not including teacher gifts)
4. **Tuition set for 2010/2011 school year:**
  - 1 student \$4,500;**
  - 2 students \$8,300;**
  - 3 students \$11,500;**
  - 4 students \$14,200**
5. Anticipate that Annual Fund will increase next year.
6. Kellie will work with Steve and Peggy to develop Tuition and Fee form for parents/prospects so that all costs are upfront for family budgeting.

E. Curriculum Committee: no update

F. Bylaws Committee

1. Bylaws will be reviewed and updated before end of year; timing with new board member names

G. Board Development Committee

1. Board becomes Nominating Committee
2. Members should get suggested names to Fr. Tom and Eric Campbell within next two weeks.
3. Currently, three members (parents) ending 3-year term
4. Suggestion to get a Lumen Christi parent on the SEAS School board

XI. Closing Prayer: Fr. Tom Lilly

XII. Adjournment: 8:45 p.m.

*Next board meeting: Monday, April 19, 2010, 6:30 p.m.*