

# YEAR-LONG PROJECTS

**Room Parents:** Each classroom has a room parent who work with teachers to decide hot lunches, auction projects, and assist in communications. Room parents have one auto-earn position per grade, which can be split between two parents for 20 share hours each. See the teacher for your child's grade if you are interested in being a room parent.

**SEAS Closet:** Gently used SEAS dress code-appropriate clothes are donated and the items are repaired, laundered and displayed for sale. If the school cannot use the donation, SEAS Closet chairs donate it to Bishop's Attic, the ARC, or Value Village.

**eScrip:** Proceeds from businesses are donated to the school when registered 'club' cards or credit cards are used. (Note: fundraising share hours for chair only; no share hours given for participating.)

**Yearbook:** Photos taken during the year are published into a soft-bound book. The yearbook is sold in May. Photos from families will be accepted all year. Parents needed to take photos, create pages for the yearbook, and do desktop publishing.

**Staff Hot Lunch Coordinator:** Monthly hot lunches are provided to school and church staffs. Each grade sponsors one lunch per year. This activity has one chairperson.

**Box Tops for Education:** Families collect box top labels from certain products. SEAS receives \$.10 for each label. (Note: fundraising share hours for chair only; no share hours given for participating.) Box tops dropped off at the office throughout the year.

**Thursday Envelopes:** Communication envelopes are filled with Principal's letter and other notices. Parents are needed to stuff the envelopes every Thursday morning for approximately one hour per week.

**Weekly Work Room Check:** The work room needs one parent on a weekly basis to restock supplies and take waste paper to the recycling center.

**After School Art Classes:** Art classes for a fee are held on most Tuesdays after school. Sign-up sheets are on the main bulletin board. Chair needed to coordinate schedules with art teachers, post sign-up sheets, and collect money and pay art teachers.

**EMHC's for School Masses:** The chair of this committee finds trained Extraordinary Ministers of Holy Communion to serve at school masses.

**Scholastic Book Chair:** This committee puts out three Scholastic Book orders each year in the first, second, and fourth quarters, and orders/distributes the books. Parents are needed to distribute the order forms, collect them, order the books, and distribute the books when they are delivered to the school.

**New SEAS Family Mentors.** This committee is a pool of parents willing to work with new SEAS families to help orient them in the school, answer their questions, and check to make sure they are comfortable in the school and have all the information they need.

## FIRST QUARTER PROJECTS

**Auction:** The auction is held in November. Many volunteers are needed in a variety of activities, both during the day and in the evenings, around town and on the phone. Working this event constitutes fundraising share hours.

**School photos:** Individual school photos will be taken in September. Re-takes and class photos will be taken in October or November. Volunteers are needed to assist students in lining up so pictures go quickly.

**Innisbrook Gift Wrap:** Order forms will be sent home early in the school year. School receives 50% of sales. (Note: fundraising share hours for chair only; no share hours given for selling or purchasing gift wrap.) This is a good fundraiser for the school, so SEAS encourages your participation, even though no share hours are earned.

**Halloween carnival:** Children from the school and community attend. Working this event constitutes fundraising share hours. Each class organizes one or two games and parents are needed to work the games, donate food, or work in the Goblin Café.

**Cross Country Running:** This committee organizes volunteers to run cross country with students after school as an extracurricular activity during August and September.

## SECOND QUARTER PROJECTS

**Chess Club:** Students in grades 1-6 interested in learning/playing chess are invited to join Chess Club. The club ends with a chess tournament in early March. Parents are needed to supervise the club from 3:15 until 4:00 November through Spring Break.

**Outreach (Thanksgiving and Christmas baskets and Angel Tree):** This committee coordinates with a charity in need of baskets of food. They work with room parents to request SEAS families donate items. A Christmas tree is also set up at that contains tags listing items needed or wanted for donations by SEAS families to a needy family. As a Catholic school, families are asked to participate, even though share hours are not earned by donors. The chairpersons do earn share hours.

## THIRD QUARTER PROJECTS

**Book Fair:** A Book Fair with discounted books is held annually. Working this event constitutes fundraising share hours. Many volunteers are needed to set up book fair, sell books before and after school and after Masses one weekend, repack unsold books.

**Catholic Schools Week Coordinator:** The coordinator works with Lumen Christi and the Archdiocese to plan activities for Catholic Schools Week. Parents are needed to set up the gym, serve lunch, clean up, and supervise students during the day.

**Fat Tuesday Breakfast.** The coordinator works with room parents to provide breakfast items and help with cooking and cleaning to serve this breakfast for students.

## FOURTH QUARTER PROJECTS

**Spaghetti Dinner:** The spaghetti dinner occurs in February before Lent. Working this event constitutes fundraising share hours. This event requires many volunteers.

**School Supplies:** Teachers provide a list of supplies they anticipate their students will need in the following school year. A parent is needed to place the order and distribute the supplies before school begins in the Fall.

**Teacher and Staff Appreciation Breakfast:** In mid-May 2007, the PVO will serve breakfast and/or lunch to the teachers and staff. Parents are needed to make and serve the food. This is an informal event in the teacher's lounge.

**Teacher and Staff Appreciation Dinner:** A year-end dinner for the teachers and staff of SEAS school will be held. A location must be found that is large enough for approximately 30 or so people (could be someone's home). Parents are needed to make and serve the food.

**Field Day:** This is an outdoor play day for students held on school grounds. Many parent volunteers are needed. It is held on the last day of school. Parents are needed to cook hot dogs/hamburgers, serve lunch, and work the various activity stations.

**Golf Tournament:** Held at O'Malley's On the Green in mid-June. Working this event constitutes fundraising share hours. VERY few volunteers are needed. This event earns money from golf teams participating and paying the donation fee.